

JUHI SABADRA

CONTACT

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+91 8452064411 📞
Pune 📍

EDUCATION

- Pursuing **PGD in Educational Administration, Management & Leadership**
- **Chartered Accountant**
Institute of Chartered Accountants of India | 2011
- **BBA in Human Resource**
BRCM College of Business Administration | 2009
- **Certified Train the Trainer**
ICBI (Accredited by NABET) | 2020
- **Certified in Soft Skills Training**
ICBI (Accredited by Scottish Qualifications Authority) | 2021

KEY SKILLS

- Certified Corporate & Soft Skills Trainer
- People Management
- MIS & Presentations

“Flexible, intellectually curious, creative thinker with the ability to define out-of-the-box solutions and manage uncertainty.”

PERSONAL SUMMARY

A qualified Chartered Accountant and Corporate Trainer with a consistent record of delivering good results. Having a career of 5+ years in finance, taxation, planning and conducting corporate training, and team management. Good Communication Skills and excellent temperament to multitask.

“Possess analytical skills and team approach to implement best practices, adept at working in high-pressure environments with strict deadlines and multiple deliverables.”

WORK EXPERIENCE

Sr. Manager – Training, Max Life Insurance (Max Skill First)

October 2019 – June 2021

- Plan, conduct and manage online and offline training sessions of employees and agents on Insurance Basics, Products and Selling Skills
- Identify productivity gaps of employees and conduct training sessions to bridge these skill gaps
- Publish MIS, training calendars, organize need based presentations
- Making creatives for promoting importance of training and training sessions
- Completed ‘Training Ain’t Telling’ Program conducted by the company

BJS & Co., Surat

November 2017 – December 2018

- Filing of Income Tax and GST Returns
- Income Tax Audits u/s 44AB and audit reporting in Form 3CB – 3CD.

Syngenta India Ltd., Pune

April 2014 – March 2015

- Analysis of tax withheld by the company including group entities on monthly basis.
- Analysis of foreign remittance regarding withholding tax by studying DTAA with respective countries.
- International transactions – royalty, fees for technical services etc.
- Review and monitoring of data relating to withholding tax uploaded into SAP.

JUHI SABADRA

PERSONAL DETAILS

Date of Birth:

10 March 1989

Languages Known:

English, Hindi, Gujarati

OTHER EXPERIENCE

- Organized and conducted Kids' Summer Camp in May 2024
- Conducted Women's Day, Independence Day and Award programs in Max Life Insurance
- Faculty for OC and MCS Course in ICAI, Surat
- Trainer in Spoken English and Personality Development classes
- Volunteered actively in All India Jain CA Conference, 2012 held in Surat.