

# ALAFIYAH HUSAIN DIWAN

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## PROFILE

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I am highly motivated, adaptable and aim to continuously strive and grow in my career. I am passionate about teaching, hence am seeking opportunities to excel in this field. Recently completed my TEFL course with Asian College of Teachers. I have done my Bachelors in Homoeopathic Medical Science. I do have some experience in the field of teaching and if given a chance, I am willing to put in the best of my efforts, knowledge and understanding to the job. My endeavour will be to design creative and innovative techniques to keep the students engaged, motivated and interested in the subject and help them learn more effectively in every possible way.

## OBJECTIVE

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Seeking opportunities to excel in the field of teaching and provide education to all ages.

## HIGHLIGHTS OF QUALIFICATIONS

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- Homoeopathy Doctor - Bachelor of Homoeopathic Medicine and Surgery (B.H.M.S)
- TEFL Certified (In class - 120 hours)
- Teaching experience at Tutorial Centres, home tuitions and Kumon Instructor
- Able to speak, read and write English, Hindi; and able to speak Gujarati and Marathi
- Familiar with basic computer skills including MS Word, MS Excel and internet browsers

## EDUCATION

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Motiwala Homoeopathic Medical College, Nashik (B.H.M.S)	Jan 2006
TEFL Certification from Asian College of Teachers	Aug 2024
St. Xavier's College of Arts and Science, Mumbai (H.S.C)	Feb 2000
Christ Church School, Mumbai (I.C.S.E)	Mar 1998

## CAREER RELATED EXPERIENCE

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### Experience as a consultant

Self Employed, Online consultation	2020 till date
Worked with Dr. Batra's Homoeopathy (London)	2015-2019
Worked with Life Force Homoeopathy (India)	Sep 2009 - Dec 2010
Practiced as a consulting Homoeopath at private clinic	Jan 2011 - Jun 2014 Nov 2007 - Aug 2009

- Assessing, evaluating and diagnosing patients with development of customised treatment plans, providing lifestyle advice and counselling
- Communicate effectively, listen carefully to problems, persuade, empathise, and build on inter-personal relationships
- Coordinated and assisted in the management of the administrative and financial aspects of the work facilities

**TEACHING RELATED EXPERIENCE**

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**Tuitions at home**

2023

- Teaching English to Grade 1 students
- Gained knowledge on adaptation of different teaching styles
- Use of more interesting techniques to engage and excite the students in a lesson plan

**Teacher at Tutorial Centres for Biology and Physics (Mumbai, India)**

Jan 2011 - Jun 2014

- Planned, prepared and delivered lectures in the subject of Biology and Physics to Grade 9 students
- Successfully managed a class of 20 students
- Use of more innovative techniques to develop interest in the subject

**Kumon Instructor**2015-2019 (London)  
2022 (India)

- Facilitated students reading and writing activities for elementary school children
- Enabled students to focus better and study in a more structured way
- Collaborate with other staff and effectively communicate with the parents on the child's progress
- Given inputs and helped in organising of award distributions to students to encourage and motivate them

**COMMUNITY INVOLVEMENT**

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**Giants Welfare Trust, India (International Service Organisation)**

- Provided lifestyle advice, counselling, and treatment to people

**Rotaract Club**

- Conducted health related camps to promote awareness and prevention of health disorders

**ADDITIONAL EXPERIENCE AND TRAINING**

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- Advanced Cardiac Life Support organised by the CPR training
- Course in Diabetes by Diabetic Association of India
- Functional Medicine Specialist

**ADDITIONAL SKILLS AND INTERESTS**

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- Possess special interest in building and developing good inter-personal and communication skills
- Able to use Emotional Intelligence for effective counselling and guidance
- Skilful at root cause analysis, evaluation and management of problems
- Reading, listening to music, travelling, watching movies, healthy living

**AWARDS**

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Lions Club of India for scoring distinction marks at 10<sup>th</sup> Grade Board Exams (I.C.S.E)