

AFRA MAHEK

English Teacher

EXPERIENCE

2021 to Till

Integral Foundation School



Bodhan Road, Nizamabad

Telangana – INDIA - 503001

afraishran@gmail.com

(+91) 7569258393

Skills [linkedin.com/in/AfraMahek](https://www.linkedin.com/in/AfraMahek)

TEFL Methodologies

Time management & Problem solving

Communication

Classroom Management & Discipline

Academic Qualification

TESOL Canada Board TEFL (Young Learners)

Graduation B.com-General

Intermediate (CEC)

Secondary School (CBSC)

Dear Sir/Madam,

I am writing to express my enthusiastic interest in the English Teacher position at your esteemed institution. With a strong background in education and a passion for fostering student growth, I am confident that my skills and experiences make me a valuable candidate for this role.

As an experienced educator, I have developed a comprehensive understanding of effective teaching strategies, curriculum development, and student engagement. My background in teaching various aspects of English, including literature, writing, and language, has equipped me with the ability to tailor my instruction to meet diverse student needs and learning styles.

In addition to my educational qualifications, I bring a results-oriented approach and a commitment to creating a positive and inclusive classroom environment. My excellent communication skills and ability to build strong professional relationships with students, parents, and colleagues have consistently contributed to my success in enhancing student achievement and fostering a love for learning.

I am particularly drawn to your institution because of its commitment to academic excellence and innovative teaching practices. I am eager to contribute my expertise in curriculum design and student-centered instruction to support and advance your educational mission.

I look forward to the opportunity to discuss how my background and teaching philosophy align with the goals of your institution. Thank you for considering my application. Please find my resume attached for a detailed overview of my qualifications and achievements.

Sincerely,

Afra Mahek

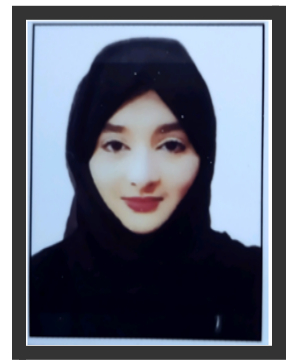
CURRICULUM VITAE

Abstract

The opportunity that I seek must provide adequate scope for self-Enthusiastic **English teacher** with **4 Years** of experience in crafting engaging lesson plans and fostering a love for literature and language. Expert in employing diverse teaching methods to accommodate various learning styles and drive student success. Committed to creating an inclusive, interactive classroom environment and dedicated to continuous professional growth.

Afra Mahek
English Teacher

Afra Mahek
Mobile No: +91 7569258393
E-mail: afraishran@gmail.com



Professional Summary:

Passionate and results-oriented English teacher with 4 years of experience in designing and delivering high-quality educational content for diverse student groups. Proven expertise in developing engaging lesson plans, utilizing innovative teaching methods, and integrating technology to enhance learning outcomes. Skilled in fostering a positive and inclusive classroom environment, with a strong ability to motivate students and support their academic and personal growth. Adept at assessing student progress, providing constructive feedback, and collaborating with colleagues and parents to achieve educational goals. Committed to continuous professional development and dedicated to contributing to the academic success of Integral Foundation School.

Academic Background:

- International Teaching Diploma in Asian College of Teachers(ACT) India.
- TEFL (Young Learners) TESOL Canada Board(ACT).
- B.COM in Telangana University - India
- Intermediate from Board of Intermediate Education -India
- S.S.C. from Board of Secondary Education - India

Computer Courses:

- Operating System: WINDOWS
- Diploma course: DCA

Workshop:

- Classroom Management Techniques for Virtual Online Classes
- Phonology
- English Grammar
- Differentiated Instruction And Assessment

Personal Information:

Date of Birth : 04th May 1999
Languages Known : English, Urdu, and Hindi.
Gender : Female
Marital Status : Married
Nationality : Indian
Driving License : Indian
Passport No. : V4070322
Date of Expiry : 15-11-2031

Core Qualifications:

- Proficient in computer skills and School programs management
- Understanding of confidentiality laws and standards
- Capable of working independently or as part of a team
- Extremely Organized in record keeping and paperwork
- Student teaching skills needed to be helpful and efficient

Professional Experience:

Experience-1

- School Name: Integral Foundation School
- Designation: English Teacher
- Duration: June 2021 to till date

Key Responsibilities Are:

- **Developing and Delivering Lesson Plans:** Created comprehensive lesson plans and instructional materials tailored to different learning styles and levels, ensuring alignment with curriculum standards.
- **Facilitating Classroom Instruction:** Conducted engaging classes in literature, writing, and language arts, fostering a positive and interactive learning environment.
- **Assessing and Evaluating Student Performance:** Designed and administered assessments to evaluate student progress, providing constructive feedback to support academic growth and achievement.
- **Providing Individualized Support:** Offered one-on-one support and differentiated instruction to meet the diverse needs of students, including those with learning disabilities and advanced learners.

- **Creating and Implementing Educational Resources:** Developed and integrated innovative teaching aids and resources, such as multimedia presentations and interactive activities, to enhance the learning experience.
- **Encouraging Critical Thinking and Analysis:** Promoted critical thinking and analytical skills through discussions, debates, and writing assignments, helping students develop their ability to articulate and support their ideas.
- **Maintaining Classroom Management:** Established and enforced classroom rules and procedures to maintain a productive and respectful learning environment.
- **Collaborating with Colleagues and Parents:** Worked collaboratively with fellow teachers, school administrators, and parents to support student success and address any academic or behavioral issues.
- **Professional Development and Training:** Participated in ongoing professional development to stay current with educational best practices and incorporate new teaching strategies into the classroom.
- **Utilizing Technology in Instruction:** Integrated technology into lessons, such as using educational software, Virtual Online Classes, Online resources, to enhance student learning and engagement

Strengths, Skills & Achievements

- **21st Century Teaching Techniques:** Develops higher order thinking skills, Effective communication, Collaboration and other skills that students need in 21st Century.
- **Strong Communication Skills:** Able to clearly and effectively convey complex ideas to students of varying language proficiency levels.
- **Adaptability:** Skilled at modifying teaching methods to suit different learning styles and classroom environments.
- **Patience and Empathy:** Understanding and patience, providing a supportive learning environment that encourages student growth.
- **Creativity:** Innovative in lesson planning and instructional techniques, making learning engaging and relevant.
- **Organizational Skills:** Efficient in managing classroom activities, grading, and curriculum planning

- **Curriculum Development:** Proficient in creating and implementing engaging lesson plans aligned with educational standards.
- **Classroom Management:** Experienced in maintaining a positive and disciplined classroom environment.
- **Assessment and Evaluation:** Skilled in designing assessments, providing constructive feedback, and tracking student progress.
- **Technology Integration:** Experienced in using educational technology, including interactive whiteboards, online resources, and learning management systems.
- **Language Proficiency:** Strong command of English language, grammar, and literature.
- **Differentiated Instruction:** Capable of tailoring lessons to meet the diverse needs of students, including ESL learners.
- **Improved Student Performance:** Successfully raised student performance by 85% through targeted interventions and personalized instruction.
- **Extracurricular Involvement:** Led (Sports, Arts, School events, Competitions, Seminars), fostering students' interest in English language and literature.
- **Publication:** Contributed to [school newsletter, educational journal, etc.], sharing insights and strategies for effective English teaching.

Declaration:

I hereby declare that above mentioned details are true to the best of my knowledge and belief.

Date: 16-08-2024

Place: India

Afra Mahek