

AVANTIKA ROY

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Training & Development

- TEFL Teacher
- Corporate Social Responsibility Intern
- Corporate Relations Associate Head

A dedicated and passionate educator with extensive experience and knowledge in the field of Teaching English as a Foreign Language (TEFL). Due to the TEFL in-class course, I gained a keen understanding of classroom management along with a deep sense of language acquisition, effective teaching methodologies, and designing of curriculums that will keep the students engaged in the language.

My expertise lies in creating engaging and interactive learning environments that cater to diverse student needs, ensuring each learner's full potential is reached. Despite being a fresher, due to my practicum, the above-mentioned objectives have been achieved by me.

Results-oriented professional trainer and teacher seeking a challenging teaching role that fully utilizes my creativity, strong analytical ability, presentation skills, and expertise in providing invigorative but simple classes, that will be enjoyed by students.

Skilled at communicating and motivating students to achieve their objectives.

Core Professional Strengths

Accomplished Speaker/Trainer	Energetic teacher	
Efficient in communicating with people of all ages	A communicative trainer	Persuasive ability to build rapport
	Culturally sensitive	Patience
		Certified dancer-choreographer and trainer
Trained in delivering Canadian board-certified TEFL lessons	Problem-Solving Ability	

Highlights of Employment

Corporate Relations Associate Head
E-Cell, IISWBM, Kolkata
Job • May 2023 - Apr 2024 (11 months)

Significant Accomplishments:

- As the Corporate Relations Associate Head, I was responsible for screening and recruiting new members to E-Cell.

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- After onboarding, I trained them on effective communication strategies for interacting with potential sponsors who contributed to our college fests.
- I successfully maintained cordial relationships with our sponsors and positively interacted with a large number of stakeholders.

Corporate Social Responsibility(CSR) Intern

Coal India Ltd. (CIL)

1ST June-31st July

- As a Corporate Social Responsibility Intern, I was responsible for creating agendas and comparing MoUs of implementing agencies with Coal India Ltd and maintaining connections with these implementing agencies.
- I received training in communication strategies to ensure successful cooperation in implementing CSR projects.
- Additionally, I assisted a fellow intern with a slight learning disability in their day-to-day tasks.
- This experience primarily helped me enhance my soft skills and communication abilities, which helped me develop my craft of teaching.

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Content Writer And Creator Intern Desi Art Room (Internshala), Virtual Internship • Apr 2020 - Jun 2020 (2 months)

- Creatively designed and wrote several articles, on various topics including product description articles, articles on the difference between slander and defamation, and articles on the newly developing education techniques in India.
- Was in charge of editing articles written by fellow interns.

Research Intern for the Kolkata Partition Museum Chronicling Resettlement project July 2020-January 2021

- Responsible for researching old records and audio tapes and publishing a blog on the website of Kolkata Partition Museum, with regards to the partition of West Bengal.
- Communicating and collaborating with the other interns to create joint projects.

Other positions held r:

Event Management Committee Head

In charge of the We-Care event of the Social Welfare Department of IISWBM.

Lead Dancer and Trainer for most events of the Social Welfare Department of IISWBM.

Education & Professional Development

Asian College of Teachers

120-Hour International TESOL/TEFL In-Class Certification Program (15th July 2024- 2nd August 2024)

Institute of Social Welfare and Business Management

Masters in Social Welfare, (2022-2024)

St. Xaviers College, Kolkata, India

Bachelors in Sociology, (2019-2022)

Technical Highlights: Trained in handling TEFL classes, Good command over English, Patient Teacher. Keeps the Affective Level of students low, Can create creative and collaborative lesson plans, Can teach and train students of all ages, A trained dancer, Good grasp over MS Office, Computer Business Applications, Word, Excel, PowerPoint, Outlook

References and supporting documentation furnished upon request

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