

AVANTIKA ROY

7/2B Railway Officers Enclave, J.K.Pal Road, New
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Training & Development

- TEFL Teacher
- Corporate Social Responsibility Intern
- Corporate Relations Associate Head

A dedicated and passionate educator with extensive experience and knowledge in the fields of Teaching English as a Foreign Language (TEFL). Due to the TEFL in-class course, I gained a keen understanding about classroom management alongwith a deep sense of language acquisition, effective teaching methodologies, and designing of curriculums which will keep the students engaged into the language.

Expertise lies in creating engaging and interactive learning environments that cater to diverse student needs, ensuring each learner's full potential is reached. Despite being a fresher, due to my practicum, the above mentioned objectives have been achieved by me.

Results-oriented professional trainer and teacher seeking a challenging teaching role that fully utilizes my creativity, strong analytical ability, presentation skills, and expertise in providing invigorative but simple classes, that will be enjoyed by students.

Skilled at communicating and motivating students to achieve their objectives.

Core Professional Strengths

Accomplished Speaker/Trainer	Energetic teacher	
Efficient in communicating with people of all ages	A communicative trainer	Persuasive ability to build rapport
	Culturally sensitive	Patience
		Certified dancer-choreographer and trainer
Trained in delivering Canadian board-certified TEFL lessons	Problem-Solving Ability	

Highlights of Employment

Corporate Relations Associate Head
E-Cell, IISWBM, Kolkata
Job • May 2023 - Apr 2024 (11 months)

Significant Accomplishments:

- Developed a good rapport with potential sponsors and collaborators, and acquired up to 25 sponsors for E-Cell events held in college grounds.

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- Trained the immediate juniors to help them navigate and build better relations with other corporate organizations.

Corporate Social Responsibility(CSR) Intern

Coal India Ltd. (CIL)

1ST June-31ST July

Responsible for developing well-furnished agenda reports and handling connections with implementing agencies.

- Interacting with people of the lower economic strata, to carry out the CSR objectives of CIL.
- Successfully handled a campaign that involved distributing jute bags to taxi drivers.
- Communicated with my seniors and colleagues of the same age, in CIL.
- Helped train a colleague with special needs, with the work of an intern of CIL.

Continued...

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Content Writer And Creator Intern Desi Art Room (Internshala), Virtual Internship • Apr 2020 - Jun 2020 (2 months)

- Creatively designed and wrote several articles, on various topics including product description articles, articles on the difference between slander and defamation, and articles on the newly developing education techniques in India.
- Was in charge of editing articles written by fellow interns.

Research Intern for the Kolkata Partition Museum Chronicling Resettlement project July 2020-January 2021

- Responsible for researching old records and audio tapes and publishing a blog on the website of Kolkata Partition Museum, with regards to the partition of West Bengal.
- Communicating and collaborating with the other interns to create joint projects.

Other positions held r:

Event Management Committee Head

In charge of the We-Care event of the Social Welfare Department of IISWBM.

Lead Dance and Trainer for most events of the Social Welfare Department of IISWBM.

Education & Professional Development

Asian College of Teachers

120-Hour International TESOL/TEFL In-Class Certification Program (15th July 2024- 2nd August 2024)

Institute of Social Welfare and Business Management

Masters in Social Welfare, (2022-2024)

St. Xaviers College, Kolkata, India

Bachelors in Sociology (2019-2022)

Technical Highlights: Trained in handling TEFL classes, Good command over English, Patient Teacher. Keeps the Affective Level of students low, Can create creative and collaborative lesson plans, Can teach and train students of all ages, A trained dancer, Good grasp over MS Office, Computer Business Applications, Word, Excel, PowerPoint, Outlook

References and supporting documentation furnished upon request

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