***CURRICULUM VITAE***

***NAME:* PUJA GHOSH**

***ADDRESS:* 5/3B HAZRA BAGAN LANE , KOLKATA-700015**

***CONTACT:* 9830604415**

***E-MAIL ID.:*ghoshpuja394@gmail.com**

**OBJECTIVE:**

To work and grow in a professional and challenging environment where I can utilize all my skills towards the achievement of the organization’s goal.

**ACADEMIC QUALIFICATION:**

* ICSE(10th) from Indira Gandhi Memorial Sr. Sec. School(2008) .
* ISC(12th) from Indira Gandhi Memorial Sr. Sec. School(2010)
* B. Sc (Bio science) from Ram Mohan College, C.U.(2013)
* M.A (English) from IGNOU, 2017.
* **Post graduate diploma in SPECIAL EDUCATION NEEDS (SEN) from Asian College of Teachers (with Counseling and Teaching Certificate), 2022**.(Recognized by EIU,QAHE, ISTD, AICE under UKIV)
* **Enrolled for Special B. Ed (Idd) (RCI) from NSOU 2023.**

***PROFFESIONAL SKILLS:***

* MS-OFFICE & INTERNET – Intermediate.
* Painting graduated from Rabindra Bharati University.
* Communication in Bengali, Hindi and English.(Fluent)

***WORK EXPERIENCE:***

* + **Little Angel School, Kolkata-** *As* Assistant Class in-charge and Front Office Executive from March 2013 to April 2014.
	+ **Speech Plus** (a unit of Bengal Speech and Hearing Pvt. Ltd)

-As Assistant Speech Therapist From May 2014 to Jan 2017.

(**Specific job role**- to cater to special needs children with speech stimulation and also taking care of academic strategies, providing lesson plan for social communication and skill development.)

* + **Deeksha Tutorials**  - as Online English Tutor and ELTS

From April 2021 to date.

* + **BYJUS THINK AND LEARN**- as Academic Specialists (K10+2)

**Specific job role- ( lesson planning according to students grade and needs, skill based evaluation, training and program, delivering lessons for special needs children)**

* + **Unacademy as online teacher( doubt solving subject specific)**
	+ **Planetspark as ELTS**
	+ **CENTA as SME….from August 2022- July 2024.**

(**Specific job role**- Teacher training and developing awareness for handling special needs at different grade levels, Teachers evaluation and assessment)

* + **MARGA WELLNESS STUDIO as Special Educator since August 2024.**

***Personal Strengths:***

* Ability to work in a team and co-ordinate with different teams.
* Dedication , Commitment and Self Motivation**.**

***Personal Details:***

**D.O.B**-18th October, 1991

**Marital Status**: Single

**Father’s name**: Mr. Amal Ghosh

**Nationality**: Indian

**Gender**: Female

**Hobbies*:*** Cooking, Reading, Painting, Gardening and Interacting with different people*. (Home baking)*

**Activities**: Active leadership in BSG , an Organization leading to people's happiness through peace , culture and education.