

Curriculum Vitae

Salome Madhaka

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Cover Letter

Dear Sir/Madam

Upon review the job description for the teachers role in your school, I was immediately interested in the opportunity to support the institution committed to providing students with the resources and support to reach their learning objectives. The subject matters I have acquired throughout my career, including differentiated instruction and curriculum assessment development, relationship management and process improvement, makes me an excellent candidate for this position.

As you will see from the enclosed resume I have several years of teaching experience working in the roles which necessitates commitment and passion? As a teacher I emphatically subscribe to the belief that all children have the right of equal education. Students are our future and therefore we must be involved their success and education. I work diligently to help students achieve the excellence that they deserve by partnering with families and communities. I am committed to provide quality service to my stakeholder including families and the communities at large.

I am confident my skill, education and personal traits position me as a viable candidate for this role.

If you have any questions or if you want to schedule for an interview you can contact me on (+264813718350) salomemadhaka293@gmail .com

Yours sincerely

Salome Madhaka

PERSONAL

Salome Madhaka

INFORMATION

Erf21 Rhino Street, Rhino Park. Windhoek

0813718350/0812902895

salomemadhaka293@gmail.com

DOB: 05-02-1982, ID18-083009t07, Zimbabwean

Gender: female, marital status: married

WORK EXPERIENCE

2003-2007 : _____ Tourism lecturer

Employer foundation college business school

Responsibility teaching

2006-2006: _____ Tourism lecturer

Employer Zimbabwe college

Responsibility Teaching

2009-2010: _____ Fresh and wild resort

Employer Fresh and wild

Responsibility Waitress

2009-2009: _____ Vision Africa

Employer Vision Africa (june-december)

Responsibility Data capturing and telephonic interviews

2012-2013 : _____ Mcmaine college

Employer Mcmaine college

Responsibility part-time tourism lecturer

2022-2022 : vision Africa

Responsibility telephonic interviews (June –December)

CERTIFICATES:

-Pre-Primary Teacher Certificate (Asian College of Teachers)

-TEFL Certificate (teacher record)

-Diploma in Outdoor and Physical Education Studies (Alison)

-Diploma in Travel and Tourism

Subjects completed and passed level 5 travel and tourism (diploma)

- Customer service management
- English
- Commercial numeracy
- Reservation and ticketing
- French
- Tourism geography
- Eco tourism
- Computer studies
- Entrepreneurship
- I am holding single certificates of tourism
- Tourism marketing and promotion
- Business management and administration
- Tour operations
- First aid certificate
- Microsoft word
- Microsoft excel
- Education certificates

1998 O level, English, commerce, history, Shona, fashion and fabrics

Mutendi high school

Other languages: English and French

Communication skills: very good in English

I understand French basics

Job related skills:

- good in telephonic interviews
- Good in field work
- Data collection
- Very friendly and social
- Questionare

Computer skills: Microsoft word and Microsoft excel

Other skills: _____ excellent when it comes to delivering information, working handling

Tasks

Driving license : _____ code B (doesn't expire)