

# B.Maima

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## ABOUT ME

As a literary enthusiast, I bring a passion for words, creativity, and self-expression to everything I do. I have a keen eye for detail, I excel in analyzing complex texts and crafting compelling narratives. Learning new language helps me understand about other cultures. My interests extend beyond traditional literature to anime and mangas, which have enriched my understanding of diverse narrative styles and cultural perspectives. In addition to my literary pursuits, I express my creativity through hand-painted tote bags, DIY arts and sketches. With a unique blend of academic rigor, artistic flair, and pop culture savvy, I am excited to bring my skills and enthusiasm to a role that combines my passions and allows me to inspire and connect with others.

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## KEY COMPETENCIES

Analytical Reading  
Effective Writing  
Flexible and adaptable

Creative Skills  
Critical thinking skills  
Excellent communication skills

Strong interpersonal skills  
Proactive and self-motivated  
Diligent

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## PROFESSIONAL EXPERIENCE

**Vadapalani Matriculation School - Chennai - India**

**June 2023 - April 2024**

### Teacher

Managing classes of Upper Kinder Garten · Developing reading, writing, speaking and listening skills in students aged from 5-6. Planning and teaching 2 to 5 classes daily · Teaching rhymes and action songs every week · Creating teaching materials for core and extra curricular activities · Grading homework and assignments · Planning and leading 1 Parent-Teacher meeting every month · Preparing a moral story for assembly thrice a week · Soft-skills or Grammar class for class 3rd, 4th or 5th once a week

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## EDUCATION & CERTIFICATIONS

### Masters of Arts in English

Indira Gandhi National Open University  
2020 - 2022

### Bachelor of Arts in English Honors

University of Delhi - Aryabhata College

### 120 Hour International TESOL/TEFL In-Class Certification Program

Asian College of Teachers

## VOLUNTEER

### Unnati Foundation, NGO in Bengaluru

Soft Skills Trainer

### Community Volunteer

Ganga Clean Mission