

Himshikha Singh

singhhimshikha3@gmail.com || 8077917856 || female || Age: 26

ACADEMICS

Qualification	Institute	Board/university	Year	%/CGPA
Integrated BSC-B.ED	School of education, Phagwara.	Lovely Professional University	2022	78.6
XII (science)	Kendriya Vidyalaya No-3,Agra	CBSE	2016	78.02
X	Kendriya Vidyalaya No-3,Agra	CBSE	2014	86.5

ACHIEVEMENTS

CTET	Central Teacher Eligibility Test (Paper1 and Paper2) qualified
-------------	--

WORK EXPERIENCE/INTERNSHIP

PLANET SPARK (Ed- tech Company)	Worked as public speaking expert and creative writing expert - Taught public speaking and creative writing to children aged 3 to 14, focusing on developing their communication skills. - Delivered interactive lessons using creative PPTs and activities to engage students in the presence of their parents. - Customized lesson plans to suit different age groups and learning styles, ensuring a fun and effective learning experience. - Encouraged confidence, creativity, and critical thinking in young learners through practical exercises and real-time feedback.
Ienergizer (ROBLOX) (july 2022-23)	Worked as content moderator. - Monitored and moderated in-game chat interactions to ensure compliance with Roblox's community guidelines. - Identified and removed inappropriate content, such as restricted words or phrases, to maintain a safe and respectful gaming environment. - Reviewed user-generated content in real-time, ensuring adherence to platform policies and preventing violations. - Handled high-volume chat moderation in a fast-paced gaming environment, ensuring quick and accurate decision-making.
Amazon (AUGUST23- MAY24)	Worked as VCS associate International voice - Resolved customer queries related to Prime membership, products, and deliveries via voice and chat. - Managed order tracking, refunds, replacements, and product information inquiries. - Maintained high customer satisfaction by delivering prompt, empathetic service. - Worked remotely in a fast-paced environment, meeting performance targets and adhering to Amazon's service standards.

CERTIFICATIONS

ONLINE COURSES (From coursera) 2020	<ul style="list-style-type: none">• Essential of global health• A life of global health• A life of happiness and fulfillment• Covid-19 contact tracing• Disease clusters• Ecology: ecosystem dynamics conservation• Science of exercise
COMMUNITY SERVICE	<ul style="list-style-type: none">• Under EK PAHAL NGO worked upon environmental issues, December 2018.• Under BAL MAHILA EVAM GRAM VIKAS SAMITI worked upon women health and their issues -NGO, June 2019• Under the UNITED NATION YOUTH COMMUNITY-lpu worked upon SDG's- NO POVERTY- MAY 2022

Technical Skills

- Excel
- MS Office
- PowerPoint
- Google Sheets and Slide

PERSONAL DETAILS**ADDRESS**

- H.NO. -7/6 Shakti nagar colony ,Gwalior road , Agra

**LANGUAGES
KNOWN**

- English and Hindi.

