Shruti Mehrotra

Primary Educator · English Language Specialist · Key Stage Coordinator

Kuala Lumpur, Malaysia · +60 11-2407-8124 · shrutimehrotra78@gmail.com · LinkedIn shruti-mehrotra-educator

ABOUT ME

I have spent 15+ years doing what I love most — helping children find their voice through language. Whether it is a Year 2 student sounding out their first words or a Year 6 learner crafting a confident paragraph, I bring warmth, patience, and structure to every classroom. Trained in Cambridge pedagogy (CELTA & CICTL) and experienced across international school settings in Malaysia and India, I combine strong curriculum expertise with a genuine care for every child I teach. I also bring a background in special education and counselling — which means I notice the child behind the learner, always.

EDUCATION

Master of Education (Curriculum & Instruction & Educational Research)
Veritas University College, Malaysia

Bachelor of Arts
University of Mumbai, India

Diploma in Early Childhood Care & Education
University of Mumbai, India

Diploma in Special Education
SIES Institute of Comprehensive Education, India

PROFESSIONAL QUALIFICATIONS

- CELTA (Certificate in Teaching English to Speakers of Other Languages) – Cambridge Assessment English
- CICTL (Cambridge International Certificate in Teaching & Learning) – Cambridge Assessment International Education
- Completed all 6 modules of Cambridge Assessment
- Certified First Aider – CERT Academy, Malaysia
- Child Protection and First Aid Awareness – National Online Safety (UK)
- Public Speaking & Communication – SIES Institute of Comprehensive Education, India
- Participated in workshops on ADHD, English language pedagogy, Quality Indicators in Education, and ICT in teaching

TEACHING EXPERIENCE

Grade 6 Teacher & Key Stage Coordinator · Sayfol International School, Kuala Lumpur *Jan 2014 – Present*
Cambridge Primary · KS1 & KS2

- Deliver structured English lessons across grammar, reading comprehension, vocabulary, and writing — supporting students toward their Cambridge Primary Checkpoint targets.
- Lead a team of 6+ educators across Key Stage 1 and 2 as Key Stage Coordinator, driving curriculum alignment, sharing best practices, and mentoring colleagues.

- Design differentiated lesson plans that meet diverse learner needs — from advanced writers to ELL students — resulting in visible growth in writing fluency and class participation.
- Run formative and summative assessments and develop individualised improvement plans, keeping parents closely informed through structured PTM conferences.
- Maintain a homeroom environment where students feel safe to take risks, ask questions, and grow in confidence.

Grade 1 Teacher · Bombay Cambridge International School, Mumbai, India *Jan 2012 – 2013*

- Taught foundational English through phonics, storytelling, and play-based instruction — making early literacy engaging and joyful for young learners.
- Created hands-on worksheets and classroom materials to build early sentence structure and reading confidence.
- Built a warm, encouraging classroom culture where every child felt seen and supported.

Early Years Teacher · Bal Mohan Vidya Mandir, Mumbai, India *Jan 2004 – 2011*

- Designed age-appropriate English language materials and led early literacy sessions using songs, storytelling, and creative play.
- Organised monthly workshops and experiential outings to bring language learning to life beyond the classroom.
- Nurtured a love of language and learning in young children during those all-important early years.

Part-Time Counsellor · FKS & Vrudhi Foundation, Mumbai, India *2009 – 2013*

- Provided one-on-one and group sessions for children aged 6–15, focusing on English language development, academic support, and life skills.
- Adapted activities for learners with speech or comprehension difficulties, drawing on my Special Education background.
- Incorporated yoga, creative expression, and physical activities to support holistic wellbeing alongside language growth.

SKILLS

Teaching Skills: Differentiated instruction, curriculum planning, ESL/ELL support, classroom management, formative assessment

Interpersonal Skills: Strong communication, parent engagement, collaboration, empathy, team leadership and mentoring

Technical Skills: Microsoft Office Suite (Word, Excel, Outlook), Zoom, educational platforms, general computer literacy

PROFESSIONAL DEVELOPMENT

- Workshops on ADHD awareness and inclusive classroom strategies
- English language pedagogy and Quality Indicators in Education
- ICT integration in teaching and learning
- Public Speaking & Communication — SIES Institute of Comprehensive Education, India