AROOSA MOHAMMED LAYEAK

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WEBSITES, PORTFOLIOS, PROFILES

- https://scholar.google.com/citations?user=J5spEhEAAAAJ&hl=en
- https://www.linkedin.com/in/aroosa-layeak-4b016959/
- aroosalayeak@gmail.com

EDUCATION

Doctor of Education, English
ACT Association with European Intl University, Hyderabad, India
December 2023 - Current

PROFESSIONAL SUMMARY

Experienced teaching professional with strong background in classroom management, lesson plan development and motivating students. Friendly, open and approachable leader. Proven success in using innovative teaching methods to improve student understanding.

WORK HISTORY

September 2011 - Current
Jazan University - English language instructor, Jazan, Saudi Arabia

- Collaborated with fellow educators sharing best practices, enhancing overall quality of teaching methods.
- Fostered positive learning environment for non-native English speakers with detailed grammar instruction.
- Delivered key academic concepts using engaging teaching methods, improving student understanding.
- Implemented interactive language activities to enhance students' speaking abilities.
- Applied differentiated teaching techniques to cater diverse learning styles in multi-level class.
- Prepared test materials and administered regular evaluations to monitor progress.
- Facilitated advanced conversation classes for professionals in various industries.
- Fostered positive learning environment for non-native English speakers with detailed grammar instruction.
- Tailored individualized curriculum to meet unique needs of each student.
- Utilized up-to-date digital tools for remote language instruction.
- Provided comprehensive feedback, improving student's

Master of Arts, English
Osmania University,
India
2009 - 2010

Bachelor of Education, English & Social Studies
Osmania University,
Hyderabad, India
2008 - 2009

Bachelor of Commerce, Accounting, Economic, Quantities, Computer
Osmania University,
Hyderabad, India
2002 - 2004

Intermediate, Commerce, Economic, Civics
Board of Intermediate,
Hyderabad, India
1999 - 2000

High School, ENGLISH, HINDI, SCIENCE, MATHS, SOCIAL STUDIES
Stanely High School,
Hyderabad, India
1995 - 1996

PERSONAL DETAILS

Date of Birth / Age: 23/09/1979
Nationality: Indian
Marital Status: Married
Gender: female
Religion: Muslim
Passport:

written and verbal communication skills.

COMMITTEES Head and Member

E Learning: Head

- Organizing and conducting courses and workshops on E learning for students
- Providing technical support to students and faculty members regarding the blackboard system
- Submitting periodic reports

Examination Committee: Member

- Supervising
- Preparing exam schedules for students
- Distributing task among the teaching staff
- Handling all issues related to exams
- Receiving and handling the photocopying of standardized exam

Community Servies: Head

- Supervision
- Building and investing in relationship with the department to maintain strong ties
- Submitting quarterly and annual reports

June 2010 - July 2011
Anwar ul loom College - Lecturer in English, Hyderabad, India

- Led tutorial groups, provided individualized support to each student when needed.
- Completed professional development courses regularly, updated teaching pedagogies according to current educational trends.
- Participated actively in departmental meetings, contributed to curriculum development decisions.
- Prepared comprehensive course materials, resulted in well-structured classes.
- Managed large classes whilst maintaining discipline and ensuring positive learning atmosphere at all times.
- Administered oral and written exams, ensured fair grading system was upheld consistently throughout year.
- Collaborated closely with other faculty members for interdisciplinary projects.
- Implemented technology into classroom environment, made lessons more engaging for digital natives.

LANGUAGES

English

Fluent

Hindi

Fluent

Urdu

Fluent

Arabic

Intermediate

October 2010 - February 2011

College of Languages - Lecturer in English, Hyderabad, India

- Participated actively in departmental meetings, contributed to curriculum development decisions.
- Enhanced students' comprehension skills by employing innovative teaching methods in lectures.
- Delivered interactive lectures to engage students for better learning outcomes.
- Prepared comprehensive course materials, resulted in well-structured classes.
- Developed intervention strategies to improve student performance.
- Used multimedia resources during lectures, simplified complex topics for students' understanding.
- Recommended effective additional learning resources, aiding continued student confidence and abilities.
- Evaluated student progress by providing short quizzes, examinations and standardized tests.
- Prepared comprehensive feedback and revision plans for students.
- Targeted practice and revision to develop students' abilities in speaking and writing.
- Adapted teaching styles and resources to suit student age and ability.
- Spoke clearly and concisely for optimized student comprehension.

June 2009 - June 2010

Vijetha College - Lecturer in English, Hyderabad, India

- Enhanced students' comprehension skills by employing innovative teaching methods in lectures.
- Participated actively in departmental meetings, contributed to curriculum development decisions.
- Completed professional development courses regularly, updated teaching pedagogies according to current educational trends.
- Delivered interactive lectures to engage students for better learning outcomes.
- Collaborated closely with other faculty members for interdisciplinary projects.
- Developed strong understanding of contemporary literature

by researching and studying new publications.

- Delivered key academic concepts using engaging teaching methods, improving student understanding.
- Recommended effective additional learning resources, aiding continued student confidence and abilities.
- Taught spelling, pronunciation and sentence structure to form basic foundation of language.
- Assessed students' progress to create and implement action plans.

June 2008 - May 2009

M S High School - Teacher, Hyderabad, India

- Developed engaging lesson plans by applying knowledge of educational theories and methods.
- Tailored homework assignments according to individual student ability level, increased understanding of complex concepts.
- Collaborated with special education professionals to cater for needs of differently-abled pupils in regular classrooms.
- Communicated regularly with parents about their children's performance and behavior at school.
- Organized school events such as sports day or concerts showcasing student talents beyond academics.
- Attended professional development sessions to stay updated with latest teaching methodologies.
- Led after-school clubs, facilitated students' participation in extracurricular activities.
- Took part in parent-teacher meetings discussing pupil progress and potential areas for improvement.
- Boosted students' reading comprehension with creative teaching strategies.
- Assessed student progress, provided constructive feedback for improvement.

June 2005 - April 2007

Sana Mission High School - Teacher, Hyderabad, India

- Took part in parent-teacher meetings discussing pupil progress and potential areas for improvement.
- Fostered positive learning environment for student engagement through effective classroom management.
- Assessed student progress, provided constructive feedback for improvement.

- Boosted students' reading comprehension with creative teaching strategies.
- Organized school events such as sports day or concerts showcasing student talents beyond academics.
- Led after-school clubs, facilitated students' participation in extracurricular activities.
- Attended professional development sessions to stay updated with latest teaching methodologies.
- Developed engaging lesson plans by applying knowledge of educational theories and methods.
- Prepared stimulating classroom displays, encouraged student creativity and interest in subject matter.
- Tailored homework assignments according to individual student ability level, increased understanding of complex concepts.
- Communicated regularly with parents about their children's performance and behavior at school.
- Adjusted teaching methods according to individual student's needs, ensured inclusive learning environment.
- Collaborated with special education professionals to cater for needs of differently-abled pupils in regular classrooms.

SKILLS

- Digital learning tools usage
- Tailored lesson design
- Peer relationship building
- Continuous learner
- Understanding of linguistic theories
- IELTS preparation guidance
- ESL methodologies mastery
- Online resource utilization
- Collaborative planning
- Virtual classroom tools mastery
- Classroom management
- Motivational techniques
- Microsoft Office proficiency
- Student counselling
- Curriculum Development
- Listening comprehension techniques

HOBBIES AND INTEREST

- Writing Poems
- Journal

AWARDS, ACCOMPLISHMENTS, AND HONOURS

ACHIEVEMENTS

Communications Skills
Moodle
Canva Video
Production Skills
Blackboard Ultra
Artificial Intelligence application in dealing with PDF AND AUDIOFILES
Techniques of teaching and instructional design"
Community Service- The University College in Al Dayer (JU)
English Club- The University College in Al Dayer (JU)

HONORS&AWARDS

Female Examination Evaluation Committee - Jazan University
Internal quality system plan - Jazan University
Course Learning Outcome-Jazan University
Female Examination Evaluation Committee- Jazan University
LEP Programmer- University College in Ad Dayer (JU)
E-learning Exhibition Event-University College in Ad Dayer (JU)
Current Scenario in Teaching English - Lords Institute of Engineering &Technology
National Level Quiz in English Grammar & Vocabulary - Lords Institute of Engineering &Technology
Tips for Engaging Students in an Online Class- Lords Institute of Engineering &Technology

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CERTIFICATIONS AND LICENSES

CERTIFICATIONS&COURSES
2011-CENTRE FOR ENGLISH LANGUAGE TRAINING(CELT) – Osmania University
2017-DIPLOMA IN IELTS & PTE TRAINING – e Master (online)
2017-CERTIFICATE IN ENGLISH LANGUAGE TEACHING- ASIAN COLLEGE OF TEACHERS
2018-TKT: YOUNG LEARNERS-ASIAN COLLEGE OF TEACHERS

(CAMBRIDGEUNIVERSITY)
2019- INTERNATIONAL DIPLOMA IN TEACHING &TRAINING WITH SPECIALIZATION IN TESOL PROGRAM-ASIAN COLLEGE OF TEACHERS
2020-CERTIFICATE IN TEACHING ENGLISH GRAMMAR-ASIAN COLLEGE OF TEACHERS
2020-CERTIFICATION OF PARTICIPATION (CTPD)-ASIAN COLLEGE OF TEACHERS
2020- DIPLOMA IN VIRTUAL ONLINE TEACHING COURSE-ASIAN COLLEGE OF TEACHERS
2021- INTERNATIONAL DIPLOMA IN EDUCATIONAL LEADERSHIP, ADMISISTRATION & MANAGEMENT-INSTITUE OF INTERNATIONAL TEACHERS TRAINING

RESEARCH AND PUBLICATIONS

AROOSAMOHAMMEDLAYEAKhttps://Orcid.Org/0000-0002-2804-3059(Jazan University)
1. LEARNING CHALLENGES FACED BY THE ESL ENGINEERING GRADUATES STUDENTS
DOI:10.47750/pnr.2023.14.03.38
2. A STUDY ON THE IMPACT OF SMARTPHONE ON YOUNGER GENERATION WITH REFERENCE TO FAMILY,PEER GROUP,ANDLEARNING
DOI:10.48047/ecb/2023.12.si10.00248
3. ANALYSIS ON WILLIAM SHAKESPEARE INFLUENCE ON MODERN ENGLISH LANGUAGE AND LITERATURE
DOI: 10.5281/ZENODO.13809286
4. Navigating Pedagogical Challenges in Teaching Literary Criticism: A Mixed-Methods Study of Instructor Experiences and Student Perceptions in Higher Education
DOI: 10.63960/sp.2026.sijmds.3.1.48

REFERENCES

References available upon request.