MINI K. MENON

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OBJECTIVES:

- To help children with learning difficulties overcome their challenges, reach their full potential, and succeed in every aspect of life.
- To raise awareness among educators and parents about the various learning challenges in order to better support students.

EXPERIENCE:

Endeavor Extended Learning Services LLP, Bangalore

07/2010 to present

Academic Head, NIOS, Endeavor ELS - June 2024 onwards - Headed the NIOS (National Institute of Open Schooling) programme, conducted by Endeavor ELS, at Bangalore schools like Deens Academy, DPS Hagadur, Chrysalis High Bannerghatta and Endeavor VLC (Virtual Learning Centre).

Centre Head, Endeavor ELS, Deens Academy, Gunjur
2023 - 2024 June - Managed the extended learning unit, comprising 7th to 12th grade classes and managed the NIOS and remedial programme.

Special Education & NIOS Coordinator, Endeavor ELS, Deens Academy
2016 - 2023 June – Coordinated the NIOS programme for High school students with learning issues, also taught subjects like Mass Communication, Psychology, Biology and Math to small groups of high school students, and counselled the students on a regular basis.

Special Education Coordinator, Endeavor ELS, Deens Academy
2013 to 2016 June - Managed the Special Education programme for Kindergarten through 12th grade, while also teaching some NIOS subjects, and doing academic remediation and counselling.

Senior Special Educator, Endeavor ELS, Deens Academy
2010 to 2013 June - Did remedial work with middle and high school students with learning challenges.

Spastic Society of Karnataka, Bangalore

09/2005 to 08/2007

Part-time Special Educator – Assessed students mainly with GLAD (Grade Level Assessment Device). Was part of the teaching faculty for the '**Post Graduate Diploma Course in Learning Difficulties**' and also conducted **Learning Disability** workshops.

Egan Junior High, Los Altos, California

Special Education Assistant, Worked full time with 7th and 8th Grade students with various learning difficulties like ADHD, Dyslexia, Autism. Conducted academic remediation and assessments.

08/2001 to 12/2002

River Glen Elementary School, San Jose, California

Educational Therapy Intern in the Resource Room. One-on-one academic remediation for children, in Math and Language Arts. Did assessments like Woodcock -Johnson, Wechsler Individual Achievement Test, Key Math Test, Brigance Diagnostic Test.

11/2000 to 04/2001

EDUCATION:

01/2023 to 12/2024 **Certificates in Cognitive Behaviour Therapy -** Introduction & Practitioner Udemy Online Courses

10/2013 to 06/2014 **Advanced Course in Student Counselling (ACSC)**
Banjara Academy, Bangalore

Post Graduate Certificate Program in Educational Therapy
University of California Extension, Santa Cruz, California.

01/1999 to 12/2000 **Post Graduate Certificate Program in Early Childhood Education**
University of California Extension, Santa Cruz, California

Professional Achievement Award in Special Topics In Education
University of California Extension, Santa Cruz, California

07/1994 to 12/1997 **Bachelor of Science in Zoology**
Holy Cross College (Bharathidasan University), Trichy, Tamilnadu

Other Short and Certified Courses:

1. International Accreditation in Person Centred Approaches
2. Mainstreaming the Disabled Child into a regular classroom
3. Intro to Multisensory Teaching - Orton-Gillingham Methods
4. Making Pre Algebra Real - Concrete Pre Algebra Program.
5. Making Algebra Real - Concrete, incremental Algebra Program
6. Autism: Intervention & Treatment (Intro to Applied Behavior Analysis)
7. Learning Styles, Treatment Strategies
8. Phonemic Awareness - ability to distinguish sounds in words

LANGUAGES KNOWN: **English, Hindi, Malayalam, Tamil, basic Kannada and American Sign Language I -** Beginning & Intermediate.
