Allana V. Permanand-Schwartz

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PROFESSIONAL TEACHING EXPERIENCE:

Employer: YCIS Qingdao
Duration of Employment: August 2025 to present.
Position held : IB and IGCSE Geography Teacher.

Employer: The English School of Mongolia.
Duration of Employment: August 2023 to July 2025.
Position held: IB and IGCSE Geography Teacher.
Responsibilities:
• Head of Humanities and teacher of Geography and History.
• Design, plan and delivery of lessons based on both the IB and the CAIE curricula for Geography.
• Director of Model United Nations (MUN) programme.

Employer: Teaching English (ESL, IELTS, TOEFL, University proficiency exams) online.
Duration of Employment: July 2022 to July 2023.
Position held: English Teacher.
Responsibilities:
• Preparing and teaching English lessons to adults (CELTA qualified).
• Working with students to help them to prepare for external English proficiency exams.

Employer: Cambridge School of Bucharest, Romania.
Duration of Employment: August 2020 to June 2022.
Position held: Secondary Humanities/Geography Teacher.
Responsibilities:
• Teacher of Years 10-13 Geography.
• Design, plan and delivery of lessons based on the Cambridge curriculum for Geography.
• Director of Model United Nations (MUN) programme.

Employer: Yew Wah International Education School (YWIES) Guangzhou.
Duration of Employment: August 2019 to July 2020.
Position held: Secondary Humanities Teacher.
Responsibilities:
• Teacher of KS3 Global Perspectives and IGCSE Geography.
• Design, plan and delivery of curricula for KS3 Global Perspectives classes. • Liaise between students and administration for academic and disciplinary issues. • Director of Model United Nations (MUN) programme: established an active group within school and organized participation in both national and international conferences. • Supervised School Student Council.

**From August 2018 to June 2019 I took a year off to move back home to spend time with family and deal with a series of issues related to a death in the family.*

Employer: Surabaya European School (SES), Surabaya, Indonesia.
Duration of Employment: August 2015 to June 2018.
Position held: Secondary Humanities Teacher and Head of Department.
Responsibilities:
• Teacher of KS3 Geography & History and IGCSE Geography, History & Global Perspectives.
• Design, plan and execute curricula for KS3 Geography and History classes. • Liaise between students and administration for academic and disciplinary issues. • Director of Model United Nations (MUN) programme: established an active group within school and organized participation in both national and international conferences. • Supervise School Student Council and Community Service Programme.

Employer: Unity High School (UHS), Khartoum, Sudan.
Duration of Employment: August 2013 to June 2015.
Position held: Humanities Head of Department and Secondary Humanities Teacher.
Responsibilities:
• Teacher of Geography, Environmental Management and Business for KS3 and IGCSE.
• As HOD, provided curricular support to teachers for Geography, History, Environmental Management, Business Studies and Economics.
• Liaised between students, teachers and administration for academic and disciplinary issues.
• Director of Model United Nations (MUN) programme for senior students: established an active group within school and organized participation in national and international conferences.
• Organized and supervised Secondary Student Council.

Employer: International School St. Lucia (ISSL).
Duration of Employment: September 2011 to June 2013.
Position held: Secondary Humanities Teacher.
Responsibilities:
• Teacher of Geography, History, World Issues and other Humanities courses of the New Brunswick curriculum for Grades 11 and 12.
• Supervised Student Council and organized secondary debating club.

Employer: American International School Abu Dhabi (AISA), UAE.
Duration of Employment: August 2007 to June 2011.
Position held: Full-time Middle School (Grades 6-8) Science and Math Teacher.
Responsibilities:
• Head of Department for Science and Math in Middle School (2008-2009). • Assisted with the organization and supervision of the Middle School Student Council and Model United Nations (MUN) Club.
• Chaired the resource accreditation committee under the Council of International Schools.

EDUCATION:

1. 2005-2006: B.Ed. University of New Brunswick, Canada. (New Brunswick Teacher's Certificate). Specialist in Science and Humanities at the Secondary level.
2. 2001-2003: M.Sc. Geography, November 2003, University of Toronto.
3. 1996-1999: B.Sc. Honours, June 1999, University of Toronto.

PROFESSIONAL DEVELOPMENT:

- IB Cat.2 training for Geography - February 2024.
- CELTA certification - April-June 2022.
- AQA Geography examiner - May-July 2022.
- CIE – IGCSE Geography & Global Perspectives Assessment/Moderator – September-October 2016.
- CIE – IGCSE History Coursework – September 2017.
- IB Professional Development: Promoting Active Student Learning – October 2016.
- MUN Director Training THIMUN Qatar – February 2015.
- Smart Board tools and software training - 2008.

SKILLS AND INTERESTS:

- Intermediate language skills in French & Spanish; basic language skills in Turkish.
- Proficient in using different online teaching platforms such as, Zoom, MS Office 365 Teams, Google classroom.
- Traveling, yoga, swimming, trekking, reading, food.