

Rubina Khan

Early Year Teacher Assistant and
Curriculum Developer

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Dubai, UAE

Highly motivated and dedicated Teacher and Learning Support Assistant with a strong passion for early childhood education past 15 years of working. This experience has given me a deep well of knowledge when it comes to early childhood development and effective teaching techniques. I understand that every child is unique and deserves an individualized approach. I am deeply committed to the education and well-being of children. I'm skilled in assisting with lesson planning, classroom management, and individualized student support. My passion for creating a nurturing and stimulating learning environment that builds the social, emotional, cognitive and physical skills which encourages curiosity, creativity and self-expression.

Work Experience

FS2 - Learning Support Assistant

Jan 2024 - Present

The Aquila School- Dubai

- Assisting the lead teacher in the planning and implementation of daily lesson plans and activities.
- Providing one on one or small group support to students during lessons and activities
- Assisting with classroom management and behavior management strategies
- Supervising and monitoring students during snack break and other non-classroom activities
- Helping to create a positive and inclusive learning

Teacher, Trainer and Curriculum developer

Apr 2008 - Nov 2023

Touching Lives NGO- India

- Creating curriculum, lesson plan and develop resources for children age group 6 -13 years with specific objective and goals and execute the same in regular class.
- Working Individually with the low ability children/group by creating an alternate plan as per the level and encourage for little more challenges which bring in the essences of self-motivation.
- Established positive relationships with students, parents, fellow teachers and school administration

Languages

English, Hindi

Core Skills

- **Communication Skills:** Effective Communication, Active listening and Building rapport
- **Organizational and Classroom Management Skills:** Organizing, Planning, Time Management, Building Positive Relationship with students, assisting with maintaining a positive and productive learning environment
- **Other Essential Skills:** Patience and empathy, Adaptability, Information and Communication Technology Skills, Positive attitude and willingness to learn, Commitment to student welfare

Education

Mumbai Autonomous Board	Apr 2011
Diploma in Early Childhood Education	

University of Mumbai	Apr 2010
Bachelor of Commerce	

Certificates

Art Based Therapy Course	May 2018
Holistic Expression and Abilities for Living Foundation	

Waldorf Early Childhood Teacher Training Foundation Course	Apr 2015
Rainbow Bridge	

Integrated Clinical Hypnotherapy	Oct 2014
California Hypnosis Institute of India	