

LALITHA MADHAVI KORIBILLI

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CAREER OBJECTIVE

Dedicated and motivated professional seeking a teaching position where I can utilize my strong communication, mentoring, and training skills to foster student learning and development. Passionate about creating a positive and engaging learning environment.

EDUCATIONAL QUALIFICATIONS

- **MBA** – Andhra University (2015)
 - **B.Pharmacy** – Andhra University (2012)
 - **Intermediate (BiPC)** – Board of Intermediate Education, A.P (2006)
 - **ICSE** – Good shepherd english medium school(2004)
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PROFESSIONAL EXPERIENCE

Associate Analyst – Tech Mahindra BPS Ltd, Bangalore

September 2022 – January 2025

- Conducted training sessions for team members on process updates and workflows
 - Mentored new employees and helped bridge knowledge gaps within the team
 - Explained complex financial concepts in a simplified manner for better understanding
 - Managed queries and provided clear solutions, enhancing team learning
 - Coordinated team activities and ensured smooth workflow management
 - Developed strong communication and presentation skills through client interactions
 - Motivated and guided team members towards achieving organizational goals
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TEACHING & TRAINING SKILLS

- Strong verbal and written communication
- Ability to simplify complex concepts
- Student engagement and motivation techniques

- Patience and adaptability in teaching
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TECHNICAL SKILLS

- MS Word & Excel
 - Basic Programming (BASIC, DBMS)
 - PCS, OMNI, and LOM Applications
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ACHIEVEMENTS

- Bravo Award – Tech Mahindra (2 times)
 - Pat on the Back Award – 2024
 - Client Silver Award – Best Performer (2024)
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KEY SKILLS

- Excellent communication skills
 - Strong coordination and organizational abilities
 - Problem-solving and analytical thinking
 - Quick learner with a positive attitude
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LANGUAGES KNOWN

- English
 - Telugu
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PERSONAL DETAILS

- Date of Birth: 6th November
 - Gender: Female
 - Nationality: Indian
 - Marital Status: Married
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HOBBIES

- Playing games
- Listening to music
- Cooking