

BCAS/CL/AR/25/277

19th December, 2025

To Whom It May Concern,

Dear Sir/Madam,

This is to certify that **Ms. Jayasinghe Arachchilage Asinsala Devindi Senevirathne** (Student ID: **1032487**), is currently enrolled in our institution pursuing a **BTEC Level 5 HND in Early Childhood Education and Care** offered by **Pearson, UK**. Ms. Asinsala is currently in her 2nd semester and is earnestly seeking a placement opportunity in a pre/primary school, as it is a partial requirement of her HND program.

As part of our curriculum, students are required to undergo practical training in an educational setting to enhance their skills and knowledge, ultimately preparing them to become successful educators. We believe that practical experience in a real classroom setting is invaluable for our student's professional development.

Hence, we kindly request your favorable consideration in providing Ms. Asinsala with an opportunity to join your school as a trainee for the specified purpose. We are confident that the exposure she will gain at your school which provides quality education and nurturing learning environment will greatly contribute to her growth as an educator.

Yours Sincerely

Kumudu

Kumudu Hettiarachchi

Assist. Registrar - Student Affairs & Compliance





THE OPEN UNIVERSITY OF SRI LANKA

Certificate of Completion

This is to certify that

J.A.A. Devindi Senevirathne

has successfully completed the

Short Course on Early Childhood Development

Conducted from 01st September 2024 to 01st December 2024

and awarded this certificate on

02nd December 2024



J.A.A. Devindi Senevirathne

Dean
Faculty of Education

[Signature]
Head

Department of Early Childhood
& Primary Education

Serial No: EP 2024 165

National Certificate

Secretary (Secretarial Practices)

(NVQ Level 4)

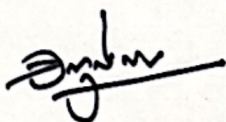
This is to certify that

J.A.A.D. Senevirathna

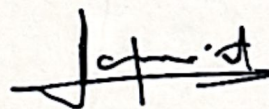
is awarded this National Vocational Qualification



Director (Testing & Evaluation)
Department of Technical Education and Training



Director General
Department of Technical Education and Training



Director General
Tertiary and Vocational Education Commission



Certificate Number: **101075487**
Effective date of Certificate: **04/11/2023**

National Identity Card Number of Holder: **200269603287**



Ms. W.M.A.I. Wijenayake,
The Principal,
Sussex College,
Kuliyapitiya
13th March 2025

To whom it may concern,

Dear Sir/ Madam,

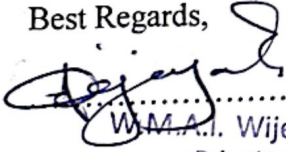
Confirmation of the employment as a visiting teacher

This letter serves to confirm that Ms. Jayasinghe Arachchilage Asinsala Devindi Senevirathne is employing as a Visiting Teacher at Sussex College Kuliyapitiya since 10th January 2024 as a supporter for French language.

She showed consistent improvements throughout the training. I wish her all the success in her future endeavors.

This letter is being issued at the request of the student and for any further clarification, feel free to contact undersigned through +9437 228 1110 or mobile +9470 480 0825.

Best Regards,


.....
W.M.A.I. Wijenayake
(Ms. W.M.A.I. Wijenayake)
Principal
Sussex College
Kuliyapitiya.