

DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



S.N. 21A- 0347676

APOSTILLE

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1. Country: Philippines

This public document

2. has been signed by Julia Felisa C. Martinez
3. acting in the capacity of Chief Education Program Specialist
4. bears the seal/stamp of Commission on Higher Education

Certified

5. at Manila
6. the 6th day of July 2023
7. by JOSEPH MICHAEL C. LAGUE
8. No. 21A- 0347676
9. Seal/Stamp:

10. Signature:

Authentication Officer



Certification, Authentication and
Verification

LEA-LEH YUCOT SERNA

*****NOTHING FOLLOWS*****

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June 13, 2023

Attested to the signature and seal
of the Authentication Div. / Passport Div.
of Department of Foreign Affairs, Manila



PAOLA BELLE D. EBORA
VICE CONSUL

Ser. No. 25466 OR. No. 9899521
Fee Paid 100 Date 06 NOV 2024

As to the contents of this document the
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الإمارات العربية المتحدة
UNITED ARAB EMIRATES
وزارة الخارجية
Ministry of Foreign Affairs

Date: 19/11/2024 09:14 : التاريخ
No: 24123816320 : رقم
Fee: AED 150 : الرسوم : درهم إماراتي

نصديق على صحة ختم وتوقيع
للمنطقة جمهورية الفلبين
دون تحمل أي مسؤولية تجاه المخطويعات

18857536

الإمارات العربية المتحدة
UNITED ARAB EMIRATES
وزارة الخارجية
Ministry of Foreign Affairs

Date: 19/11/2024 09:14 : التاريخ
No: 24123816321 : رقم
Fee: AED 150 : الرسوم : درهم إماراتي

نصديق على صحة ختم وتوقيع
للمنطقة جمهورية الفلبين
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18857537



June 13, 2023 **COMMISSION ON HIGHER EDUCATION**
CAV (CHED-CARAGA) NO. A-3822 **QUEZON CITY**
Series of 2023

CERTIFICATION, AUTHENTICATION AND VERIFICATION

To Whom it May Concern:

This is to certify that based on the confirmation forwarded by HEI, the following information are true and correct:

Name of Student : **LEA-LEH YUCOT SERNA**
Degree : **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**
MAJOR IN FINANCIAL MANAGEMENT
Date Started : **1ST SEMESTER AY 2018-2019**
Date Ended : **2ND SEMESTER AY 2021-2022**
Date of Graduation : **MAY 26, 2022**
Special Order No. : **(50) (R-XIII) NO. 340101 - 0030 S. 2022**
Mode of Study : **CONVENTIONAL AND BLENDED**
Name of Institution : **SAINT VINCENT DE PAUL DIOCESAN COLLEGE**
(FORMERLY: SAINT VINCENT DE PAUL COLLEGE)
Address : **MANGAGOY, BISLIG CITY, SURIGAO DEL SUR**

This is to further certify that the above institution is a duly authorized private higher education institution (HEI) and the entries in the Transcript of Records and Diploma are authentic and the signatures appearing therein are those of the HEI President and other authorities.

This certification must not be honored if the copies of the student's Transcript of Records and Diploma presented are not duly authenticated/certified by the HEI Registrar.

Issued upon the request of **LEA-LEH YUCOT SERNA** for authentication of the Department of Foreign Affairs (DFA).

For the Commission:

**NOT VALID WITHOUT CHED SEAL OR
WITH ERASURE OR ALTERATION**

JULIA FELISA C. MARTINEZ, PhD, LPT
Chief Education Program Specialist

Application No : 452892PZ
Processed by : Trician Faye Gozon
Reviewed by : Revelyn P. Brina
CN/OR No. : 00006062023103529237
Date Issued : June 8, 2023
Amount : ₱ 80.00

SN - 0916558

Saint Vincent de Paul Diocesan College

Mangagoy, Bislig City

Tel No. (086) 856 1953

E-Mail: svpc_edu@yahoo.com

OFFICE OF THE REGISTRAR

OFFICIAL TRANSCRIPT OF RECORD

Name SERNA	Name LEA-LEH	Name YUCOT
(Last Name)	(First Name)	(Middle Name)
Sex Female	Civil Status Single	Citizenship Filipino
Date of Birth June 26, 1999	Place of Birth Tidman, Hinatuan, Surigao del Sur	
Parent/Guardian Gaudencio S. Serna	Address P-1 Tidman, Hinatuan, Surigao del sur	
Basis of Admission Form 138-A	Date Admitted Ist Sem. 2018-2019	
Intermediate course completed at Tidman Elementary School	Year 2011-2012	
Junior High School completed at Tidman National High School	Year 2015-2016	
Senior High School completed at Tidman National High School	Year 2017-2018	
COURSE/TITLE/DEGREE BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	Date of Graduation May 26, 2022	

Course Number		DESCRIPTIVE TITLE	Rating	Re-Ex	Credits
Ist Sem. 2018-2019					
Theo	1	Understanding the Scripture	2.3		(3)
GE	1	Purposive Communication	1.4		3
GE	2	Readings in Philippine History	2.1		3
GE	3	The Contemporary World	2.0		3
GE	4	Mathematics in the Modern World	1.9		3
Engl	1	Teaching English in the Elem Grades	2.0		3
Val Ed	1	Good Manners & Right Conduct	1.3		3
Art	1	Teaching Arts in the Elem Grades	1.5		3
NSTP/CWTS	1	National Service Training Program	1.0		3
PE	1	Self-Testing Activities	1.5		2
2nd Sem. 2018-2019					
Theo	2	Christology	1.8		(3)
GE	5	Understanding the Self	2.2		3
GE	6	Art Appreciation	1.7		3
GE	7	Science, Technology & Society	1.7		3
GE	8	Ethics	1.6		3
Eng	2	Tchgng Eng in Elem Grades Through Literature	1.5		3
Educ	1	The Child, Adolescent Learner & Learning Principles	1.2		3
NSTP/CWTS	2	National Service Training Program C-16-000775-19	1.4		3
PE	2	Fundamentals of Rhythmic Activities	1.4		2
Ist Sem. 2019-2020					
Theo	3	The Church Today	1.5		(3)
GE	9	Komunikasyon sa Akademikong Filipino	1.6		3
GE	10	Pagbasa at Pagsulat Tungo sa Pananaliksik	1.5		3
Econ	1	Basic Microeconomics	1.7		3

Page 1

Grading System: 1.0 (100-95) 1.1 (94) 1.2 (93) 1.3 (92) 1.4 (91) 1.5 (90) 1.6 (89) 1.7 (88) 1.8 (87) 1.9 (86) 2.0 (85) 2.1 (84) 2.2 (83) 2.3 (82) 2.4 (81) 2.5 (80)
2.6 (79) 2.7 (78) 2.8 (77) 2.9 (76) 3.0 (75) 5.0 (Failure) NG (No Grade) Dr. (Dropped)

Note: This transcript is valid only if it bears the seal of the College and the original signature in ink of the Registrar.

Any erasure or alteration made on the entries of the form renders this transcript invalid.

18857536

Remarks **FOR EMPLOYMENT PURPOSES.**

REBECCA C. ACHAS

Registrar

Not Valid without School Seal

Prepared by

Florence N. Go

Date **7/5/2022**

Saint Vincent de Paul Diocesan College

Mangagoy, Bislig City

Tel No. (086) 856 1953

E-Mail: svpc_edu@yahoo.com

OFFICE OF THE REGISTRAR

OFFICIAL TRANSCRIPT OF RECORD

Name	SERNA	LEA-LEH	YUCOT		
	(Last Name)	(First Name)	(Middle Name)		
cont...					
Course Number	DESCRIPTIVE TITLE		Rating	Re-Ex	Credits
1st Sem. 2019-2020		SAINT VINCENT DE PAUL DIOCESAN COLLEGE - Mangagoy, Bislig City			
Tax	1	Income Taxation	1.6		3
Fin	101	Financial Management	1.7		3
PE	3	Fundamentals of Games and Sports	1.1		2
2nd Sem. 2019-2020					(3)
Theo	4	Social Encyclicals	1.5		3
GE	11	Masining na Pagpapahayag	1.9		3
Law	1	Obligations and Contract	1.9		3
Fin	102	Financial Analysis and Reporting	1.7		3
Fin	103	Banking and Financial Institution	1.8		3
PE	4	Recreational Activities	1.1		2
1st Sem. 2020-2021					
VF	1	Vincentian Formation	1.3		1
Mgt	1	Strategic Management	1.4		3
Mgt	2	Good Governance & Social Responsibility	1.3		3
Mgt	3	Human Resource Management	1.6		3
Mgt	4	International Trade and Agreements	1.5		3
Fin	104	Monetary Policy & Central Banking	1.9		3
Fin	105	Investment & Portfolio Management	1.5		3
Com Ext	1	Community Extension 1	1.8		3
2nd Sem. 2020-2021					
VF	2	Vincentian Formation 2	1.3		1
Rizal		Life & Works of Rizal	1.4		3
Res	1	Business Research	1.3		3
Mgt	5	Operations Management (TQM)	1.8		3
Mgt	6	Cooperative Management	1.8		3
Fin	106	Credit and Collection	1.5		3
Fin	107	Capital Market	1.2		3
Com Ext	2	Community Extension 2	1.9		3
1st Sem. 2021-2022					
Fin	108	Special Topics in Financial Management	1.5		3
Mgt	7	Entrepreneurial Management	1.2		3
Mgt	8	Treasury Management	1.3		3
Mgt	9	Franchising	1.5		3
Res	2	Thesis/Feasibility Study	1.3		3

Grading System: 1.0 (100-95) 1.1 (94) 1.2 (93) 1.3 (92) 1.4 (91) 1.5 (90) 1.6 (89) 1.7 (88) 1.8 (87) 1.9 (86) 2.0 (85) 2.1 (84) 2.2 (83) 2.3 (82) 2.4 (81) 2.5 (80) 2.6 (79) 2.7 (78) 2.8 (77) 2.9 (76) 3.0 (75) 5.0 (Failure) NG (No Grade) Dr. (Dropped)

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Page 2

Remarks FOR EMPLOYMENT PURPOSES.

Rebecca C. Achas
REBECCA C. ACHAS

Registrar

Not Valid without School Seal

Prepared by

Florence N. Go
Florence N. Go

Date 7/5/2022

Tel No. (086) 856 1953

OFFICE OF THE REGISTRAR

Name	SERNA	LEA-LEH	YUCOT
	(Last Name)	(First Name)	(Middle Name)

Page 3

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REBECCA C. ACHAS
Registrar

Prepared by

Date **7/5/2022**

Saint Vincent de Paul Diocesan College



Mangagoy, Bislig City

Sa Lahat ng Makatatutunghay sa kasulatang ito:

To all to whom this present may come:

MAPITAGANG BATI:

GREETINGS:

Apinabati na ang Patnugot ng Diyosang Katsiyo ng San Vicente de Paul sa tuguhin ng mga Guro at sa kapangyarihang
Be it known that the Director of Saint Vincent de Paul Diocesan College upon the recommendation of the faculty and the authority of the
Katub ng Komisyon ng Lalang Mataas na antas ng Edukasyon ay naggawad kay:
Commission on Higher Education has conferred upon:

Lea-Leh D. Serna

na nakatapat sa lahat ng hinhailangan ubol dito sa titulong:
who has fulfilled all the requirements, the degree of:

Bachelor of Science in Business Administration

Katsip ang lahat ng karapatan, karangalan, at pribetipyo gayon din ang mga tungkulin at pananagutang dooy nauukol.
With all the rights, honors, privileges as well as obligations and responsibilities thereunto appertaining.

Milang katunayan taglay nito ang tatak ng Katsiyo, bilang ng Orden Espesyal at ang mga lagda ng Patnugot, ng Puno ng
testimony whereof, are hereunto affixed the Seal of the College, the Special Order Number, and the signatures of the Director, the Program
name at ng Tagapagkata ng Katsiyo.
and the Registrar of the College.

Id sa Mangagoy, syudad ng Bislig, Pilipinas ngayong ta 26 ng Mayo taon ng ating Pangunoon 2022.

Given at Mangagoy, City of Bislig, Philippines this 26th day of May in the year of our Lord 2022.

S.O. (50) (R-XIII) No. 340101-0030, s. 2022

Orden Espesyal Big.

April 21, 2022

Petaa

Rebecca C. Achas
Tagapagkata

Loida S. Gorospe, MSBA
Pildro ng Programa

Rev. Fr. Philipp Vincent G. Montenegro, DCT
Patnugot

18857537



CERTIFICATE OF EMPLOYMENT

THIS IS TO CERTIFY THAT

LEA-LEH Y. SERNA

is employed at Nhóm trẻ - Lớp Mẫu Giáo

Chào Ngày Mới as English teacher since

June 20, 2023 to August 2, 2024

NGUYEN HANG

HR Manager



NGUYỄN THỊ KIỀU

President & CEO