



**THE INSTITUTE OF  
Company Secretaries of India**

**भारतीय कम्पनी सचिव संस्थान**

**IN PURSUIT OF PROFESSIONAL EXCELLENCE**

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

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ACS-36066

Date : 05/06/2014

CS POOJA MAHESH KHANCHANDANI

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FLAT NO.11B, 4TH AVENUE

ANNA NAGAR, CHENNAI

Tamil Nadu

600040

Subject : Associate Membership No.: **ACS-36066**

Dear Member,

We are pleased to inform you that your application dated 07/05/2014 for Admission as an Associate Member of the Institute has been accepted and you have been allotted the Membership Number with effect from 05/06/2014 in accordance with provisions contained in the Company Secretaries Act, 1980 and the regulations framed thereunder. On behalf of the Council of the Institute, We extend to you a cordial welcome to the comity of members who have enriched the profession of company secretaries by their knowledge and service. You have now the privilege to use the letters A.C.S. under section 5(2) of the Act and the designation 'Company Secretary' under section 7 of the Act, after your name.

A copy of each of the Company Secretaries Act, 1980 and Company Secretaries Regulations, 1982, will be sent to you in due course for your record and reference. You are requested to acquaint yourself with the provisions contained in the Act, particularly the First and Second Schedules annexed thereto, and the regulations, for observance of the principles enunciated in the code of conduct, while in employment and/or in practice.

The Council expects you to take an active interest in the corporate life of the Institute and in achieving the objects for which it stands. In a professional body like ours, the tradition built up by members of today is passed on as valuable heritage to the members of tomorrow and it is only by personally identifying yourself with the activities of the Institute that you can help the Institute to grow from strength to strength. The Council, therefore, solicits your co operation, wherever you are and howsoever you are engaged, to fully support the activities of the Institute and to do your best in developing the profession and upholding its status. The Council wishes you all success in your career as Company Secretary and expects you to attend regularly the programmes organised by your Regional Council/Chapter.

Consequent upon your admission as an Associate, you are entitled to receive a copy of journal 'Chartered Secretary' from the month subsequent to the month of your admission.

Now you are also eligible for enrollment to the Company Secretaries Benevolent Fund (CSBF). In 1976, the Institute established Company Secretaries Benevolent Fund with the object of extending financial assistance to the life of CSBF members or their families in times of distress. The benefits and procedure of which are available at - <https://www.icsi.edu/csbf/home/>. You are requested to become a life member of CSBF of the CSBF at the earliest by making a onetime subscription.

Please quote your A.C.S. number as given above in all your correspondence with the Institute.

Thanking you

Yours Faithfully

For THE INSTITUTE OF COMPANY SECRETARIES OF INDIA

Secretary

This is a computer generated letter and does not require any signature.

*Pooja*