



DR. TOBGYEL SCHOOL
BABISA, THIMPHU - BHUTAN
Post box - 1420



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To Whom It May Concern

Bir Bdr. Battarai has been a part of Dr. Tobgyel since the year 2013 till date. He has been one of the most enthusiastic vice principals and an outstanding staff who on a daily basis goes "above and beyond" in his support and commitment towards his work. He willingly accepts new assignments and offers to help wherever he can. He is attentive to tasks, works diligently to achieve the goals of the school and performs his duties in a timely and conscientious manner. He is punctual and exceeds expectations. He handles pressure well, and will voluntarily work overtime and take work home to meet a deadline. He takes initiative to go beyond the expected parameters. He is well organized with an ultimate "can do" attitude while taking on all tasks with positive energy. His interpersonal and communication skill has allowed him to develop productive working relationship both with co-workers & students.

He has outstandingly contributed to imparting wisdom and knowledge to students by teaching various subjects like mathematics, physics, science and career counselling in the school. His approach and work ethic towards teaching and management has brought an excellent result for class X in the national level examination, Bhutan Council for School Examination and Assessment (BCSEA). He is highly applauded and commended for achieving the top three mean marks for mathematics and physics in the BCSEA examination in the country in the following years 2016 (3rd) 2017 (3rd), 2018(1st), 2019(1st), 2020 (2nd), 2021 (3rd) 2022(3rd) and 2023(2nd).

Due to his competitive edges and commitment to work, the school has delegated him with additional responsibilities including-

Vice principal of the School -He is serving as the vice principal of the school from 2018 till date. His contribution to the school management has brought an excellent academic progress in the international level examinations both common and Bhutan Council for School Examination and Assessment (BCSEA).

Coordinator of waste management club- It is one of the important clubs in the school. Bir Bdr Battarai joined as a member in the inception year 2013 and became the coordinator from 2015-2022. The club also known as Youth Action for 4Rs involves conducting programs like mass cleaning campaigns, advocacy, exhibitions, observing zero waste day and many more. He also initiated a collaborative program with a renowned NGO called Clean Bhutan where activities like making of exhibits out of plastics and tetra packs were prompted.

Head of Mathematics department (HOD) - Served as the HOD from 2016 – till date.

This involves updating, monitoring and guiding teachers and students on curriculum, frameworks, pedagogies, lesson plans, assessment, subject performance analysis and other academic matters.

School Management Board (SMB): Became a member of the prestigious decision-making committee in the year 2018. This involves decision-making, conflict resolving and planning with parent board members.

School Management Committee (SMC): He has been a primary part of the SMC. This involves helping to prepare and recommend the school development plan.

Monitor and undertake critical responsibilities in the proper management of the school.

Professional Development (PD) program coordinator

Develop, manage and coordinate professional development programs and activities for teachers and students.

I have the deepest professional respect for Bir Bdr Battarai and sincerely believe he will bring his unique energy, optimism, passion and tireless creativity to every field. He will be a valuable asset to the program and I highly recommend him for the Master's degree without any reservations.

Therefore, Dr. Tobgyel school has no objection to pursuit of his master degree, and we look forward to supporting him in any way we can.



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